

# ERASMUS MUNDUS

2009 – 2013

**Info Day**  
February 2009

## 2009 Call for proposals Action 1 – Joint Programmes

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# Presentation Topics

- 1. Continuation and new elements**
- 2. Common aspects**
- 3. Action 1 A – Joint Master Courses (EMMCs)**
- 4. Action 1 B – Joint Doctoral Programme (EMJDs)**
- 5. Advice and Tips**

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# 0. Introduction

1. Our **objective today** is to
  - ☞ Raise the interest of new potential participants
  - ☞ Answer the detailed questions of experienced participants
2. **In one hour**, we will never be able to provide you with more details than what is in the Programme Guide
  - ☞ It is your responsibility to **read it in detail**, keeping always your existing project in mind
    - ✓ Tick the parts that are already covered in your project
    - ✓ Highlight those that will require adaptation / further work
3. If today you do not have
  - a) **A concrete project** (i.e. a postgraduate programme at masters or doctoral level in cooperation with EU and/or third-country partners),
  - b) **A solid group of partner HEIs** aware of (/involved in) your project...

☞ **Target next year's call for proposals!**

# 1. Action 1 : continuity and new elements (a)

**Erasmus Mundus 2004-2008**

**Action 1** – Joint Masters

**Action 2** – Scholarships for third country students and scholars

**Action 3** – Partnerships with third country HEIs including scholarships for European students and scholars

**Erasmus Mundus 2009-2013**

**Action 1** – Joint Programmes (including scholarships)

+

1. Joint **doctorate programmes** (with 3 year fellowships)
2. Full **scholarships / fellowships for European** students and doctoral candidates
3. **Third country HEIs** as full members of the consortium
4. **Increased amounts** for scholarship and consortia management costs
5. Increased focus on **Quality, Sustainability, Employability**  
(*Consortium Agreement, Student Agreement, Associated Partners*)

# 1. Action 1 – Common aspects (b)

## An Erasmus Mundus Joint Masters or Doctoral Programme must:

1. be delivered by a **consortium of HEIs located in the three different European countries** (*min. requirement*) and coordinated by a European HEI
2. be an **integrated programme** in all its aspects
3. be based on **consortium agreement** signed by the governing bodies of the partner HEIs
4. include a **mandatory mobility** component.

*Study / research periods in at least two countries represented in the consortium, different from the country in which the student / doctoral candidate obtained his/her last degree*

5. be **fully recognised** by the competent authorities of the countries where it is delivered

*It must lead to the award of a fully recognised double (min. requirement), multiple or joint degree to all successful students / doctors*

*(minimal condition – i.e. double degree for all students / doct. candid. – must be fulfilled by June 2010 at the latest)*



## 2. Action 1 - Common aspects (b)

### An Erasmus Mundus Joint Masters or Doctoral Programme must:

6. Be **fully developed at the time of the application** and ready to run for 5 consecutive editions as from 2010/11
7. Without prejudice to the teaching/training language, provide for the use of **at least two European languages** spoken in the countries where the study/research is carried out.
8. Provide **insurance coverage** to students / doctoral candidates enrolled
9. Support third country candidates in obtaining their **visas** and **residence permits**
10. Sign detailed **agreements with the student / doctoral candidate** defining the joint programme rules as well as the rights and obligations of each of the two parties
11. Take the necessary measures to **attract and recruit top class students / doctoral candidates / scholars**

## 2. Action 1 - Common aspects (c)

- If selected, the consortium will sign a **framework partnership agreement** with the Agency covering the funding and the award of scholarships / fellowships for **five consecutive editions**\*
  - \* *conditioned by the continuation of the action beyond 2013.*
- For each of the five editions of the joint programme, the programme will provide **financial support** for
  - The **management** of the joint programme (flat rate amount)
  - A fixed number of **individual scholarships / fellowships** covering *travel costs, living allowances and the students / doctoral candidate participation costs in the joint programme*
- Two types of students scholarships / fellowships for doctoral candid.
  - **Category A** : third country individuals fulfilling the academic admission conditions set by the consortium, and who are not resident, and have not carried out their main activity (studies, work, etc.) in Europe for more than 12 months over the last 5 years
  - **Category B** : any individual fulfilling the academic admission conditions set by the consortium and who does not fulfil category A requirement

## 2. Action 1 A - Joint Masters Courses (EMMCs) (a)

- There are currently 103 EMMC's
  - >>> **objective** : 150 at the end of EM 2009-2013
- During the first five years of the programme, they have received more than 7000 scholarships for third country students and scholars
  - >>> **objective** : 8500 students and 4000 scholars scholarships at the end of EM 2009-2013
- The current call for proposals should result in the selection of (at least) 15 new EMMC's



## 2. Action 1 A - EMMCs (b)

- All partners must be able to **act as host institution** and deliver part of the curriculum
  - Min. 15 ECTS for third country HEIs
  - Min. 20 ECTS (for one year EMMCs) or 30 ECTS (for longer EMMCs) for European HEIs
- The joint programme must last **between 1 and 2 academic years**
  - All students must receive their final results at the latest in October of the year in which the EMMC finishes
- The consortium is free to define its **participation costs** (/fees) amounts but
  - these amounts must be transparent and clear to candidate students (i.e. they should not vary in accordance with the mobility track / HEIs visited);
  - there can be two different amounts for European and third country students;
  - the amounts should be defined taking into account the maximum contribution to these costs included in the individual student scholarship

## 2. Action 1 A - EMMCs (c)

		Category A scholarships	Category B scholarships	Scholars scholarships
I	Contrib. to travel and any other types of personal costs	€ 4 000 per year	€ 3 000 - <u>only</u> if mobility to a Third-Country partner	
II	Contrib. to participation costs (incl. insurance)	Max € 4 000 / semester	Max € 2 000 / semester	
III	Monthly allowance	€ 1 000 / month	€ 500 / month	
IV	Living allowance (incl. travel costs)			€ 1 200 / week for a maximum duration of 3 months per scholar
	<b>Total</b>	€ 24 000 per year	€ 10 000 per year (+ € 3 000 if travel)	€ 14 400 for a 3-month stay max

A two year EMMC (with a third country partner) will receive approx.  
**€ 750.000 per course edition**

## 2. Action 1 A - EMMCs Award Criteria (a)

### 1. Academic Quality (25%)

- Relevance and quality of the needs analysis, objectives, added value
- Capacity of the partnership to achieve the objectives
- Learning and professional outcomes, acquired competences. Relevance to the professional/economic sectors concerned
- Relevance / capacity of the programme structure to achieve the objectives and concrete outcomes
- Presence and quality of field work, placement, internships offered



*"the Consortium made a survey on existing European training programmes at the Masters level in the field"*

*"Linkage between research, education and practice offered by a consortium, which has credentials on excellence and composed by partners that are complementary"*

*"The competences and learning outcomes are very well described and were designed after consultation"*



*"The objectives of the Course are quite general ... no comparison to other courses that already exist in the same field in Europe"*

*"The academic quality and added value of the programme can hardly be assessed, as the structure of the study programme is only described along general lines"*

*"Very confused programme presented with participation of excellent universities"*

## 2. Action 1 A - EMMCs Award Criteria (b)

### 2. Course integration (25%)

- Degree of integration of the joint programme
- Nature of degree awarded and level of recognition among the partners
- Quality of joint mechanisms, criteria, standards applied to candidate and enrolled students (admission, selection, assessment, examination, etc.)
- Extent to which recognition (e.g. ECTS) and transparency (e.g. Diploma supplement) tools are used within the consortium



*"The final degree awarded already exists and double degrees agreements have already been provided"*

*"The proposed Course is modularised and the ECTS credit allocation is done in a proper way"*

*"The application procedure will be on-line and common to all students, and the selection process will be very transparent and will pass different filters"*



*"The proposal mainly focuses on the separate Masters Courses that are being taught at each partner University. The study programme is not really fully integrated"*

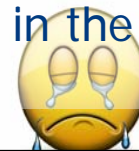
*"Tuition fees depend on the Universities where the students choose to study"*

*"The role of each institution in awarding this degree is not at all clear, neither is the project's strategy for the recognition of the Master degree"*

## 2. Action 1 A - EMMCs Award Criteria (c)

### 3. *Course Management, visibility and sustainability (20%)*

- Quality of cooperation mechanisms, degree of institutionalisation
- Appropriateness of resources (human, financial) allocated by partners to the EMMC. Existence of complementary funding for the functioning of the course and the award of additional scholarships
- Nature and quality of the course promotion activities aiming to attract the best student and scholars in Europe and the rest of the world
- Involvement of other actors (associated members) in the course sustainability



*“detailed description of the cooperation mechanisms to be created: Board of Directors, External Advisory Board, Admissions and Quality Committee, Secretariat and Students Checkpoint”*

*“The partners have a very extensive world-wide network useful to attract students and scholars”*

*“A report on all the financial aspects will be presented at every meeting of the Board of Directors, which adds a control value to the financial management of scholarships”*

*“A real coordination among partners is lacking. A lot of tasks will be done by the coordinator alone”*

*“No mention of funding sources that ensure the course sustainability”*

*“The publicity of the Master is more based on the partner's existing contact with institutions of the third-countries than on an integrated policy ”*



## 2. Action 1 A - EMMCs Award Criteria (d)

### 4. *Students' facilities and follow-up (15%)*

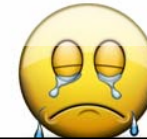
- Existence and coverage of the student agreement
- Nature and quality of services offered to students / scholars (including insurance, visa support, assistance to students with families or with special needs)
- Language policy and level of integration in the EMMC
- Level of integration of students in the local communities and the possibilities offered to allow them to interconnect



*"the Consortium has agreed to develop a learning Platform which may be really helpful for students"*

*"The language policy is clearly presented (language diversity, language of instruction, languages of examination, language learning support offered)"*

*"All course documents will be available online. Linguistic, cultural preparation, coaching and counselling, housing facilities and social activities are planned"*



*"there is no mention about support activities for visas and other arrangements"*

*"The information provided about the services offered to the students (welcome, hosting etc.) are very general, no reference is given about what exactly one or the other institution can offer"*

*"No information is provided on the linguistic services offered"*

## 2. Action 1 A - EMMCs Award Criteria (e)

### 5. Quality assurance and evaluation (15%)

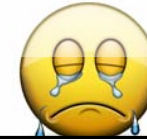
- Nature and relevance of the internal evaluation mechanisms proposed
- Existence of external quality assurance mechanisms involving external bodies
- Extent to which all actors (/stakeholders) are involved in the evaluation exercise (students, academic and administrative authorities, representatives from the public or private sectors concerned, etc.)
- Extent to which gender equality and support to disadvantaged students has been properly addressed and will be monitored during the EMMC



*"The students will have the opportunity to evaluate teachers and courses, also non academic aspects such as infrastructure and organisational points"*

*"A quality assurance committee (international panel) will intervene to monitor the programme"*

*"The evaluation of the Programme by its success in terms of completion of the Masters Course: time to get the first employment, career performance... is also relevant"*



*"No external QA is foreseen and no criteria or indicators are listed"*

*"The answer refers to the coordination mechanisms and barely to the quality assurance mechanism"*

*"no formal and anonymous involvement of students or staff is mentioned"*

## 2. Action 1 A - EMMC Implementation Timetable (a)

<b>Consortium</b>	<b>Dates</b>	<b>Agency</b>
<b>Submission of proposal</b>	<b>30 April 2009 (deadline)</b>	
	<b>01 April to 15 May</b>	<b>Process proposals (eligibility check)</b>
	<b>25 May to 05 June</b>	<b>Experts Assessment panels</b>
	<b>Last week of June</b>	<b>Selection Board Proposal Selection Decision</b>
	<b>Beginning of July</b>	<b>Communication of selection Result</b>
<b>Promotes the EMMC Receives 3C students applications</b>	<b>July 2009 to January 2010</b>	<b>Signs Framework Partnership Agreements with selected EMMCs</b>
<b>Attends the EM Joint Programmes Conference</b>	<b>November 09</b>	<b>Organises the EM Joint Programmes Conference</b>

## 2. Action 1 A - EMMCs Implementation Timetable (b)

Consortium	Dates	Agency
<p>Sends Category A scholarship proposal to the Agency together with</p> <ul style="list-style-type: none"> <li>• EMMC Agreement</li> <li>• Student Agreement</li> </ul>	<p>31 January 2010</p>	<p>Process scholarship proposals (eligibility check) and checks correctness of the EMMC and Student Agreements</p>
	<p>28 February 2010</p>	<p>Validates Category A scholarships</p>
<p>Informs Category A scholarship holders and assists in obtaining visa</p>	<p>March 2010</p>	<p>Provides the EU Delegations with the names of the grantees for facilitating visa procedures</p>
<p>Submits Category B scholarships proposal to Agency</p>	<p>End of May</p>	
	<p>June 2010</p>	<p>Signs Specific Grant Agreements with selected EMMCs and pays first instalment of the grant</p>
<p>First edition of EMMC can start</p>	<p>As from July 2010</p>	

## 4. Action 1 B - Joint Doctoral Programme (EMJDs) Specificities (a)

- Based on the EMMCs model and on the experience of Marie Curie fellowship
  - While **Marie Curie** focuses on the **individual research** of its grantees,
  - The EMJDs puts its emphasis on a structured inter-university cooperation model and on the implementation of an **integrated doctoral programme**
- A **double objective**
  - To contribute to the **shaping of doctoral studies in the European Area of Higher Education** by promoting innovative models of joint governance between the university, research and professional sectors.
  - To **support young researchers from European and third countries** and offer them a framework of excellence - from the research but also the organisational points of view - to implement their PhD activities
- **Expected Outputs** at the end of Erasmus Mundus 2009-2013
  - **35 EMJDs** and **750 doctoral fellowships**
- The current Call should result in the **selection of 10 EMJDS**



## 4. Action 1 B - EMJDs Specificities (b)

- **Organisations other than HEI can be formal partners of the consortium** as long as they contribute directly and structurally to the EMJD by
  - Recruiting, employing, hosting doctoral candidates and
  - Providing teaching, training or research opportunities
- The EMJD must be designed so that it can be completed by the doct. candidate within a **maximum duration of 4 years**
  - **Fellowships** will be calculated on the basis of **3 years maximum**
- **For each EMJD edition,**
  - enrolled candidates must start their activities, at the latest, in March of the academic year concerned
  - Candidates must have concluded their EMJD activities and have received their final results in October of the fourth year
- The programme must be designed in such a way that each doctoral candidate is obliged to follow training (/perform research) activities for a (cumulative) period of **6 months minimum in at least two of the countries** represented in the consortium

## 4. Action 1 B - EMJDs Specificities (c)

- Except in adequately documented cases or when national regulation prohibits it, doctoral candidates should be recruited under an **employment contract**.
- Although there are no limitations / priorities for what concerns the **thematic area(s) covered by the EMJD**, the thematic scope should be clearly defined and justified in the proposal
- For the recruitment, enrolment and monitoring of doctoral candidates, the consortium must follow the principles described in the *European Charter for Researchers* and the *Code of Conduct for the recruitment of Researchers*
- While consortia are free to determine the **amount of participation costs** to their EMJD,
  - these costs must be **transparent** and **clear** to potential candidates (i.e. they should not vary in accordance with the mobility track/HEIs visited);
  - there can be two different amounts for laboratory and non laboratory based research;
  - the amounts proposed should take into account the **fixed contribution** to these costs included in the individual doctoral candidate fellowship

## 4. Action 1 B - EMJDs Specificities (d)

		<b>Category A fellowship</b> (amounts for a 3-year doctoral fellowship)	<b>Category B fellowship</b> (amounts for a 3-year doctoral fellowship)
<b>I</b>	<b>Contrib. to travel, installation and other personal costs</b>	<b>€7500</b>	<b>€3000</b> (if mobility to Third-Country partner)
<b>II</b>	<b>Fixed contrib. to the EMJD participation costs</b>	<ul style="list-style-type: none"> <li>• <b>€ 300 per month</b> (€ 10 800 for 36 months) for non-laboratory based EMJDs</li> <li>• <b>€600 per month</b> (€21 600 for 36 months) for laboratory based EMJDs</li> </ul>	
<b>III</b>	<b>Fixed living allowance (36 months in total)</b>	<ul style="list-style-type: none"> <li>• <b>€2 800 per month</b> (i.e. €100 800 for 36 months) for an <b>employment contract</b></li> <li>• <b>€1 400 per month</b> (i.e. €50 400 for 36 months) for a <b>stipend</b></li> </ul>	
<b>Maximum fellowship amount</b>		Between <b>€61 200</b> and <b>€129 900</b> (depending from category, lab. or type of recruitment)	

A four years EMJD will receive approx. **€ 700.000 per programme edition**

## 4. Action 1 B - EMJDs Award Criteria (a)

### *1. Academic and Research Quality (20%)*

- Relevance and quality of the needs analysis, objectives, added value
- Contribution to European education, excellence and competitiveness
- Scientific quality of the joint programme; originality and innovation of the research methodologies and approaches
- Presence and relevance of training activities in transferable skills
- Extent to which the EMJDs addressed the needs of the professional/societal environment concerned and the issue of graduates' employability

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## 4. Action 1 B - EMJDs Award Criteria (b)

### *2. Partnership Experience and Composition (20%)*

- Partnership expertise (from an institutional and individual point of view) in relation to the EMJD objectives
- Degree of diversity, complementarity, synergy potential between the partners; track records of cooperation; level of internationalisation
- Degree of involvement of non educational/research institutions in the EMJD for the implementation of the programme, its sustainability and evaluation
- International dimension / visibility of the partnership and, if relevant, the contribution of third country partners to the programme

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## 4. Action 1 B - EMJDs Award Criteria (c)

### *3. European Integration and functioning of the EMJD (20%)*

- Structure and integration of the EMJD within the partnership
- Extent to which cooperation mechanisms such as doctoral schools, co-tutelle models, recognition tools (e.g. ECTS) are used and shared by the consortium
- Relevance and appropriateness of the mobility models proposed
- Quality of the joint mechanisms proposed for the identification, recruitment, monitoring and evaluation of doctoral candidates
- Financial arrangements in the consortium including justification of participation costs, their distribution among the partners and the existence of additional funding for, inter alia, the support of additional doctoral candidates
- Nature of the degree awarded and the extent to which the consortium intends to deliver a joint degree

### 4. *Provision for EMJD candidates and fellowship holders (20%)*

- Consortium promotion strategy to reach potential candidates
- Type of enrolment of the selected candidates, nature and coverage of the contracts (if relevance, justification for the non utilisation of employment contracts)
- Extent to which the programme uses and adheres to the principles defined in the *European Charter for Researchers* and the *Code of Conduct for the recruitment of Researchers*
- Administrative arrangement to cover candidates' entitlements (incl. health care and insurance, social security, etc.) and to manage the disburse /the fellowship
- Quality of services offered to the candidate (housing, coaching, visa, social integration, etc.) and, if relevant, to those with families or special needs
- Language policy and linguistic facilities offered

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## 4. Action 1 B - EMJDs Award Criteria (e)



### *4. Programme management and Quality Assurance (20%)*

- Quality of the organisational arrangement in the Consortium (degree of institutionalisation, volume of resources allocated, existence of supervisory boards, etc.) and the role played by individual partners in this respect
- The quality of the development and sustainability plan
- The nature and quality of the evaluation mechanisms envisaged, both internal and external;
- The way transversal issues such as gender balance or access to the programme to disadvantaged candidates have been addressed

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## 4. Action 1 B - EMJD Implementation Timetable (a)

Consortium	Dates	Agency
Submission of summary sheet (on a voluntary basis)	31 March 2009	
Submission of proposal	30 April 2009 (deadline)	
	01 April to 15 May	Process proposals (eligibility check) and recruit experts
	25 May to 05 June	Experts' Assessment panels
	Last week of June	Selection Board Proposal Selection Decision
	Beginning of July	Communication of selection Result
Promotes the EMJD Receives Categ. A fellowship applications	July 09 to January 2010	Signs Framework Partnership Agreements with selected EMJDs
Attends the EM Joint Programmes conference	November 09	Organises the EM Joint Programmes conference

## 4. Action 1 B - EMJDs Implementation Timetable (b)

Consortium	Dates	Agency
Sends Category A fellowship proposals to Agency together with: <ul style="list-style-type: none"> <li>• EMJD Agreement</li> <li>• Doct. Candid. Agreement</li> </ul>	31 January 2010	Process fellowship proposals (eligibility check) and checks correctness of the EMJD and Doct. Cand. Agreements
	28 February 2010	Validates Category A fellowships
Informs Category A fellowship holders and assists them in obtaining their visa	March 2010	Provides EU Delegations with the names of grantees to facilitate visa procedures
Submits category B fellowship proposals to Agency	End of May	
	June 2010	Signs Specific Grant Agreements with selected EMJDs and pays first grant instalment
First edition of the EMJD can start	As from July 2010	
Final date for fellowship holders to start EMJD activities	31 March 2011	



## 5. Tips and Advices (a)

- **Have your project clearly in mind before**
  - starting to read the Guide in detail
  - starting to complete the application form
- **Submitting a good proposal is the easy part.** Implementing an excellent trans-national joint programme is much more difficult.
  - Ensure you have the **full support of your institutions**
  - Ensure a good **balance of responsibilities and tasks between partners.**
- Get **advice from colleagues** experienced in joint programmes (in EM or other programmes)
- Pay attention to the **details**
- Be **concrete** / give **examples** / avoid vague statements
- **Do not assume**; what is in your mind and not in the application cannot be assessed.
- **Use tables, graphics, flowcharts** to illustrate your programme structure, the mobility tracks, the organisational aspects, etc.

## 5. Tips and Advices (b)

### A good proposal is

- **Coherent** in its entirety (contradictions are lethal!)
  - **Simple** : a few well chosen words can often replace a long and vague explanation
  - **Evidence Based** : use examples, justify your needs analysis, bring proofs
  - **Clear** : the expert should not end his/her reading with an headache ! Follow the application form questions and answer them in the right order
  - **Explicit** : do not take anything for granted; experts cannot read your mind
  - **Rigorous** : the application is the basis on which your joint programme will be build and monitored; it is also the cornerstone of your institutional commitment
  - **Circumscribed** : stick to what is asked.
  - **Complete** : ensure (twice) you have followed all the submission instructions attached to the application and that the form is duly signed
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# Good Luck and Thank you!

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